

22 September 2009

MEMORANDUM

From: Manager

To: Board of Trustees

Subj: **MANAGER REPORT AND MINUTES FOR THE TRUSTEE MEETING 8
SEPTEMBER 2009**

The Board of Trustees convened at 1900 hrs. In attendance: Trustee Pinkham (Chair), Trustee MacPhee, (Vice Chair), Trustee Curtis (Treasurer), Trustee Carter (Clerk), Trustee Marston, Jon Ziegler, Manager, Bob Raudenbush, Administrative Manager (AM). Guest: Ms. Sue Mello, Boothbay Register; Mr. Don MacPherson, Assistant Code Enforcement Officer (ACE), Boothbay; Mr. Brian McDonald, Boothbay. Absent: None.

1. The minutes of the 25 August 2009 trustees meeting were approved.
Trustee Curtis motioned, Trustee MacPhee second, vote: unanimous
2. Warrants 47, 48, & 49 were approved.
Trustee Marston motioned, Trustee MacPhee second, vote: unanimous
3. Trustee Pinkham recognized the ACE who provided the board with a report of the towns monitoring activities within the watersheds of Adams Pond and Knickerbocker Lake during the month of August. The ACE reported no unusual activity. The conversation moved on to the source water assessment program (SWAP) update and inspection status. The ACE and Ms. Mello reported that this effort was moving forward with the primary focus on Knickerbocker Lake. Trustee MacPhee asked about grants for replacing septic systems with the ACE reporting no resident within the Knickerbocker Lake watershed had ever applied for a grant but the town had been successful recently in receiving two grants for residents on Sawyers Island.
4. Trustee Pinkham recognized Mr. Brian McDonald who stated that he had never suggested the *Three Dams Project* as recorded by the district electronically and in district minutes at the trustees meeting on 14 July 2009. Mr. McDonald stated his suggestion was misinterpreted and he was only referring to 3 valves and 6 pipes to be installed in existing Department of Transportation (DOT) structures (i.e. roadways) and that the project should only cost about \$300,000. He did acknowledge the regulatory roadblocks but suggested the District pull out all stops in order to make this happen. Other key points of his lecture:
 - A. West Harbor Pond should be planned for use in about 15 years;
 - B. Knickerbocker has a lot of water and it was a good idea to pump from Knickerbocker as there are about 5ft of harvestable water;
 - C. the “watershed rules” (i.e. Boothbay ordinances) are “hardly worth nothing”;
 - D. the district should raise the culvert at Campbell Creek 2 feet using only the “gravis tas” of existing board members;
 - E. Ms. Lee Docket, Maine Department of Environmental Protection ex-employee, said the district could do what he suggested, “It was done every day”;
 - F. get Senators Snowe and Collins involved;

- G. again use “gravis tas” of certain board members to obtain funding from Department of Commerce via elected officials;
 - H. keep little Knickerbocker Lake open; and
 - I. the lakeshore is not owned by landowners anyway.
5. The manager presented the board with a draft agreement from the Maine Department of Transportation (DOT) for paving Route 96 upon completion of the East Boothbay Water Main Replacement project. The manager relayed that the district had been advised by both the district’s attorney and engineer not to sign. Mr. Jim Lord P.E., Dirigo Engineering was reported to be out in front of this and was going to set up a face-to-face meeting with the DOT. The manager did not think this was a bad proposal but there required clarifications and language and responsibility. The manager finished as directed he had not discussed funding options with the town manager of Boothbay.
 6. A pre-construction meeting regarding the Adams Pond Dam Rehabilitation project was held on 27 August 2009. The contract documents were signed at that time. Barry Concrete, Alna, Maine, was the prime contractor with Reny Construction the sub-contractor for support services. The manager reported that there had been a window of opportunity until the tropical storm hit 29 August 2009 depositing 2.2” of rain. Since that event there had been no appreciable rain and the flow out of Adams Pond has subsided. The project was scheduled to begin 9 September 2009.
 7. The AM reported that revenue figures are at 103.4% and that expenses are at 98.3%. Of expected. These numbers fall well within the projected numbers and no problems are foreseen at this time.
 8. The AM had nothing new to report concerning Safety.
 9. The manager provided the board with an update concerning the Montgomery Road/Route 96 project. The district was bidding the Montgomery road restoration with Hagar Enterprises vs. King and Sons to see what the bottom line price will be. The public works director has informed the distribution foreman that if we use any contractor not employed by the town that the district will have to pay his inspection fees for the work so that cost is being figured in as well. It is unclear if the town will participate in the overlay if the district decides to use Hagar Enterprises in that the town of Boothbay Harbor is employing protectionist tactics with respect to King and Sons Paving, Wilton, Maine.
 10. The manager reported the status of the following:
 - a. Treatment Plant Operational Problems – On 26 August 2009 the district began to pump from Knickerbocker Lake. The water quality was extremely poor in that it was very high in manganese and smelled of sewerage. The current treatment configuration was unable to provide sufficient treatment. The plant had to be disconnected from the distribution grid and plant personnel had to flush out the clear well. No off-specification water left the premises. Since this occurrence the district suspended Knickerbocker operations for until raw water quality improves.
 - b. Sodium Hypochlorite – The manager reported that he anticipated that the first load of sodium hypochlorite would be forthcoming.

11. The manager reported no problems with the distribution staff and that he was actively trying to enlist cooperation with the town of Boothbay Harbor for the Union Court replacement. A copy of an e-mail from the town manager of Boothbay Harbor to the district was circulated to the trustees iterating the town requiring a total overlay for Union Court and their willingness to pay 25% of the total overlay cost.
12. The status of the Knickerkane Bridge remained unchanged.
13. Ms. Mello provided the board with an update on the Source Water Assessment Program (SWAP). She reported that she had inspected 23 properties to date and that cooperation so far had been wonderful.
14. Trustee Curtis instructed the manager to keep the master plan on the agenda but have no further discussion until the executive summary is submitted by Wright-Pierce.
15. The meeting was adjourned at 1940 hr.
Trustee Marston motioned, Trustee MacPhee second, vote: unanimous

END OF MINUTES

Respectfully Submitted,

Jonathan E. Ziegra
Manager