

9 August 2005

MEMORANDUM

From: Manager

To: Board of Trustees

Subj: MANAGER REPORT AND MINUTES FOR BOOTHBAY REGION WATER  
DISTRICT MEETING 26 JULY 2005

**MINUTES FOR 26 JULY 2005 BOOTHBAY REGION WATER DISTRICT BOARD OF  
TRUSTEES MEETING**

The Board of Trustees convened at 1400 hrs. In attendance: Trustee Pinkham (Chair), Trustee MacPhee (Vice Chair), Trustee McNelis (Clerk) and Administrative Manager (AM) Bob Raudenbush  
Guest: None. Absent: Trustee Curtis (Treasurer), Trustee Carter, and Manager Jon "Ziggy" Ziegra.

1. Trustee Pinkham called the meeting to order at 1400 hr.
2. The minutes of the 12 July 2005 meeting was approved with amendments.  
*Trustee McNelis motioned, Trustee MacPhee second, vote: unanimous*
3. The board approved warrants 41, 42 & 43  
*Trustee MacPhee motioned, Trustee McNelis second, vote: unanimous*
4. Trustee Pinkham recognized Mr. David Driscoll, P.E., Wright-Pierce Engineering, who provided the board with an update on the current status of the Murray Hill Water Main Replacement project. Mr. Driscoll reported two recent complaints had been filed with the contractor, each of which concerned alleged damage to vehicles as a result of uneven pavement in preparation of paving. Mr. Driscoll reported the overboard discharge on Presley Drive had been replaced. It was found that the contractor had not disturbed it but rather it was originally installed substandard. Whorff Construction made the decision to bring it up to standard rather than contest its current condition with the property owner. Mr. Driscoll reported it was now in proper operating condition. It was reported the binder course of pavement had been applied to the trench cuts and the end of Presley Drive. Mr. Driscoll went on to report the 1 1/2 " overlay would be completed by the end of the week. It was reported that Mr. Conrad McAllister, Rural Development, had toured the site and was generally happy with the progress of the project. The next construction meeting was set for 2 August 2005.
5. The administrative manager (AM) reported the manager had been in contact with MidCoast Electric soliciting a quote to move the electric meter on the Chamber of Commerce (COC) property independent of cost inflation by Wright-Pierce. The current cost estimate by Wright-Pierce is \$4,000 to \$6,000 for the work. The AM reported the manager believes he can get a more favorable price independently contracting the work.
6. The AM requested any comment concerning the 2<sup>nd</sup> Quarter Budget Summary submitted to the trustees the previous meeting. Trustee MacPhee questioned the increased cost of treatment operations and queried if this was due to increased chemical costs. The AM reported that the increase was due to exactly that, in that many of the chemicals used,

chlorine gas and sodium hydroxide in particular, have nearly doubled in cost in the past year due to their relationship with the petroleum market.

7. The AM reported on the Knickerbocker Intake project. He reported that Attorney Geoff Hole was in contact with Mr. Andrew Cozzi, Somerset, New Jersey and was trying to get a “read on him”. It was reported that Mr. Cozzi had flip flopped on his position concerning power crossing lot 148 A and now maintained that the district did not have authority to run power across the easement area. The AM reported that in conversations with Attorney Hole this was not the case that in fact the district had every right to run power both aboveground and underground if it so chose. The AM went on to report he had been contacted by the *Boothbay Register* to comment on a story started by Mr. Cozzi, concerning the lack of maintenance of Mr. Cozzi’s driveway. The AM surmised that Mr. Cozzi was again attempting to paint the district as the “bad guys” in public opinion. The AM reported he had told the paper that the district does not currently use the road and any damage was caused by Mr. Cozzi. The board concurred with this analysis. Finally the AM reported Attorney Hole was awaiting final verification from Central Maine Power to recommend exactly how power will come across the Cozzi property. Trustee MacPhee ended discussion by stating “if Mr. Cozzi wishes to litigate (the district) than we will litigate.”
8. The AM described the progress of several subdivisions currently under consideration by the district in the towns of Boothbay Harbor and Boothbay.

Dora Highlands – No change in status

High Ledge – It was reported that the district had had no further contact with Mr. Ward or the Public Utilities Commission concerning this project.

Weiner Subdivision – No change in status

Sunset Acres – It was reported this subdivision was still awaiting approval by the town of Boothbay Harbor and that the manager had a proposal for the upgrade of the Sunset Road water main.

Boothbay Country Club – This project was reported approved by the town of Boothbay Harbor. No further action has been completed on this project because JJR Associates have not contracted with the district for a main extension.

St. Andrews Village Phase II – This project remains hold due to lack of funding by St. Andrews Hospital.

9. The AM reported the district had passed the first round of lead and copper samples. Trustee McNelis inquired as to reports of taste and odor problems with the finished water. The AM reported that there was elevated biological growth in Adams Pond creating off flavors of the water which should subside within the next few weeks.
10. The board took up the question of a meter downsize request for the Massachusetts Road Sewer Company represented by Mr. George Whitten. The board voted to allow the meter to be downsized from a 2” to 1” meter with the caveat that Mr. Whitten be responsible for all costs in the future if flow or pressure problems should arise. The AM was instructed to write a letter to Mr. Whitten outlining this policy.  
*Trustee McNelis motioned, Trustee MacPhee second, vote: unanimous*

11. The AM reported he had contracted with Discount Paving to seal the driveway and walkways surrounding the treatment plant complex. In addition he had also contracted with Toms Striping to restripe the parking areas in yellow paint. Due to his new parking plan there would be 20 spaces available. It was reported that Iron One Painting had been contracted to paint the metal surfaces of the treatment plant and the garage doors were slated for replacement via contract with Overhead Doors. All work was reported to commence within the next few weeks.
  
12. The meeting was adjourned at 1440 hr.  
*Trustee McNelis motioned, Trustee MacPhee second, vote: unanimous*

END OF MINUTES

Respectfully Submitted,

Jonathan E. Ziegra  
Manager