

22 November 2005

MEMORANDUM

From: Manager

To: Board of Trustees

Subj: MINUTES FOR BOOTHBAY REGION WATER DISTRICT MEETING 25 OCTOBER  
2005 & 8 NOVEMBER 2005

**MINUTES FOR 25 OCTOBER 2005 BOOTHBAY REGION WATER DISTRICT BOARD  
OF TRUSTEES MEETING**

The Board of Trustees convened at 1400 hrs. In attendance: Trustee Pinkham (Chair), Trustee MacPhee (Vice Chair), Trustee Carter, Trustee Curtis (Treasurer), Administrative Manager (AM) Bob Raudenbush and Manager Jon "Ziggy" Ziegra. Guest: Mr. Jeff Preble P.E., Wright-Pierce Engineering; Mr. Victor Taylor, Boothbay Harbor; Representatives of T-Buck Construction, Penta Corporation, Atlantic Mechanical, S.E. MacMillan Excavation & E. J. Prescott Corp. Absent: Trustee McNelis (Clerk).

1. Trustee Pinkham called the meeting to order at 1400 hr.
2. The minutes of the 11 October 2005 meeting was approved.  
*Trustee Curtis motioned, Trustee MacPhee second, vote: unanimous*
3. The board approved warrants 60, 61 & 62  
*Trustee MacPhee motioned, Trustee Carter second, vote: unanimous*
4. Chairman Pinkham read the bid openings for the Knickerbocker Intake project. The results were as follows:

- T-Buck Construction	\$590,775.00
- Penta Corporation	\$614,600.00
- Atlantic Mechanical	\$631,276.00
- S.E. MacMillan Excavation	\$777,777.77

Trustee Pinkham declared T-Buck Construction the apparent low-bidder and instructed Mr. Preble to review all bids to ensure they were complete and correct and report his findings back to the board. The board did not set a date on which they would move to accept the bid and award the contract.

5. Trustee Pinkham recognized Mr. Victor Taylor. Mr. Taylor petitioned the board to accept his 600 foot 8" ductile iron main extension to his subdivision on a private road off of Route 27 adjacent to the Southport Bridge. The manager reported the main had been found to be in condition consistent with American Water Works Association (AWWA) standards. The manger furthered by stating the main had been successfully disinfected and passed the required static pressure test. The manger recommended the board accept the water main. The board voted to accept the new water main.  
*Trustee MacPhee motioned, Trustee Curtis second, vote: unanimous*

6. The manager reported he had been in contact with the town manager of Boothbay discussing road opening permits. The manager reported the town manager would like to use directional boring where possible with the town subsidizing its use. The manager stated that this was a sound compromise and would report back to the board as conditions and circumstances concerning this proposal warranted.
7. The administrative manager (AM) provided the board with an update of the district's workers compensation insurance rating for 2006. Because of the record of the district the next year will see an overall reduction of 10% in the rate the district pays for workers compensation insurance.
8. The AM reported the building and grounds improvements for 2005 were moving along. The single project left included painting of the metal surfaces on the treatment plant. This project was reported delayed by weather and was slated for completion within the next few weeks.
9. The manager presented a petition to the board requesting High Ledge subdivision be allowed to install a 2,400 foot 8" ductile iron water main extension. The board heard arguments against by a distraught neighbor stating the developer cannot be trusted and that he had ruined a portion of his property. The board was also made aware that there was a "no trespass order" placed on the developer and his contractor by the adjacent landowner. Sympathizing with the neighbor, the manager reminded the board the developer, Mr. Neil Ward, had complied with all district requests in applying to build the main extension. The manager reported he had talked to attorney Geoff hole concerning neighbors concern and said there was no exposure to the district. After careful consideration the board approved Mr. Ward's request to construct a main extension for High Ledge subdivision contingent on the successful execution of an easement as prepared by attorney Carl R. Griffin III.  
*Trustee Curtis motioned, Trustee Carter second, vote: unanimous*
10. The manager reported the district had met with Chuck Fuller, Fuller Marine, and finalized the quantity of weights and hardware necessary to make the channel crossing. The manager informed the board the total estimated cost for the project would be approximately \$35,000.00.
11. The manager reported the draft sustainable use rules being developed by the Maine Department of Environmental Protection (DEP) had been put on hold. It was reported it appears the DEP has found too many inconsistencies in the rule to make it effective or palatable to the many stakeholders. No further information was available.
12. The manager described the progress of several subdivisions currently under consideration by the district in the towns of Boothbay Harbor and Boothbay.

Dora Highlands – No change in status

Sunset Acres – Construction was reported to be started. The main on Atlantic had been tapped and a section of new main had been installed onto Sunset Road. The contractor was reported to be installing the sewer first and then return for the water main installation. All customers on Sunset Road were reported to be on temporary water.

Boothbay Country Club – No change in status was reported concerning this subdivision.

St. Andrews Village Phase II – No change in status was reported concerning this project.

13. The manager presented the board with a draft of the Draft Adams Pond Dam Emergency Response and Preparedness Plan, Revision II. The manager asked the board to review and comment within two weeks.
14. The board revisited the bids for the Knickerbocker Lake Intake project. Mr. Preble was instructed to review the bids and ascertain why the prices came in so far over budget and present options to the board.
15. The meeting was adjourned at 1445hr.  
*Trustee MacPhee motioned, Trustee McNelis second, vote: unanimous*

END OF MINUTES

Respectfully Submitted,  
Jonathan E. Ziegra  
Manager

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