

12 April 2005

MEMORANDUM

From: Manager

To: Board of Trustees

Subj: MANAGER REPORT AND MINUTES FOR BOOTHBAY REGION WATER
DISTRICT MEETING 22 MARCH 2005

**MINUTES FOR 22 MARCH 2005 BOOTHBAY REGION WATER DISTRICT BOARD OF
TRUSTEES MEETING**

The Board of Trustees convened at 1400 hrs. In attendance: Trustee Pinkham (Chair), Trustee MacPhee (Vice Chair), Trustee McNelis (Clerk), Trustee Curtis (Treasurer), Trustee Carter, Administrative Manager (AM) Bob Raudenbush and Manager Jon "Ziggy" Ziegra. Guest: Mr. Jeff Preble, Wright Pierce Engineering, Mr. Tim Hodgdon, Hodgdon Yachts Inc., Mr. Tom Sawyer Hodgdon Yachts Inc. Absent: None.

1. Trustee Pinkham called the meeting to order at 1400 hr.
2. The minutes of the 9 March 2005 meeting was approved.
Trustee McNelis motioned, Trustee Curtis second, vote: unanimous
3. The board approved warrants 15, 16 & 17
Trustee McNelis motioned, Trustee Carter second, vote: unanimous
4. Trustee Pinkham recognized the manager who reported the status of the Route 27 project. It was reported the Maine Rural Water Association had secured no funding as of this time. The manager went on to report the district was required to submit a warrant to the towns of Boothbay and Boothbay Harbor for consideration to raise the debt limit of the district from the current \$12,000,000 to \$17,000,000 so that the town of Boothbay would be eligible for state and federal grants. The manager informed the board the district would be required to hold a public meeting at least seven days prior to May 2, 2005. The board voted to approve the warrant question and schedule the public meeting for 12 April 2005 at 1500hr. (Note: the time was later changed to 1800 hr. after review with the district's attorney)
Trustee McNelis motioned, Trustee Curtis second, vote: unanimous
5. The board recognized Mr. Jeff Preble, Wright Pierce Engineering who went over the bids for the Murray Hill Main Replacement/Presley Drive Loop project. He announced that Bill Whorff Construction of West Bath, Maine was qualified and the bid of \$621,995.00 was correct. Trustee Curtis questioned Mr. Preble if the bid was realistic noting it was considerable lower than the next bid of Harold Warren Construction at \$734,720.00. Trustee Carter responded he had been in contact with officials at Bill Whorff Construction and the bid price was correct because the contractor needed the work. Trustee MacPhee raised concern over the possible projected shortfall of approximately \$50,000.00. The manager reported with the Knickerbocker Lake Intake project the district has already taken \$68,000.00 in permitting costs that is will be refunded to the district at the first construction meeting.

Discussion then began with representatives of Hodgdon Yacht Company concerning the add-on project of installing underground 3-phase power to its facility on Murray Hill Road. Mr. Tim Hodgdon stated that he in no way wanted to impede the timing of the project for the district, but stated he would not be making the decision to proceed until the last possible minute during the construction phase. Hodgdon Yachts participation was said to be contingent on state grant availability that was unclear at the time. After much further discussion the board voted to award the contract and proceed.

Trustee Curtis motioned, Trustee McNelis second, vote: (Yea: Carter, Curtis, McNelis, Pinkham) (Nay: MacPhee)

6. The manager and Mr. Preble briefed the board on the Knickerbocker Lake Intake project. The manager reported Mr. Andrew Cozzi concerning easement issues had contacted him and the board approved the managers written response. Additionally the manager asked the board very awkwardly on design criteria for the backup power supply to the new pump station. The board directed the manager and Wright Pierce engineering to design the new station to utilize the districts existing mobile generator as the back-up supply and install a automatic transfer switch for the new station.
7. The manager reported he and Mr. Preble were working on a cost estimate in response to the request and vote of the board concerning the Chamber of Commerce (COC) pressure-reducing valve (PRV) electrical service connection. As a rough guess Mr. Preble estimated the moving the electrical panel would cost approximately \$5,000.00. The board reaffirmed because of the COC's tardy response to the multiple attempts made by the district to resolve this matter, they would be required to pay 50% of the cost. The manager was re-instructed to notify the COC of the cost and the boards decision once an engineering cost estimate became available.
8. The board was notified the furnace dispute between the district and Mr. & Mrs. Robert Conlin would be resolved after an independent third party evaluation of the status of the furnace by Mr. Ron French of Wiscasset and available trustees.
9. The administrative manager (AM) reported the audit report was in progress with no "red flag" items reported.
10. The manager reported that after discussions with the town of Boothbay Harbor and the Boothbay Harbor Sewer District the Union Court Renewal project was now postponed until mid-October 2005. The reasons for this schedule change had to do with weather conditions and scheduling of multiple projects by the three entities. The board accepted this change in schedule.
11. The manager reported that on 9 March 2005 he had been invited by the town of Boothbay Harbor planning board meeting to discuss the Dora Heights subdivision in Boothbay. He relayed the questioning had been fair and the coverage in the *Boothbay Register* was "down the middle". The manager reported the developer had not made a formal request of the district as of this time.
12. The manager reported the treatment staff was continuing to raise the finished water pH to the target 8.6. The manager reported the next round of sampling would begin late April to early May.

13. The meeting was adjourned at 1511 hr.
Trustee McNelis motioned, Trustee Carter second, vote: unanimous

END OF MINUTES

Respectfully Submitted,
Jonathan E. Ziegra
Manager

[BACK](#)