

27 September 2005

MEMORANDUM

From: Manager

To: Board of Trustees

Subj: MANAGER REPORT AND MINUTES FOR BOOTHBAY REGION WATER
DISTRICT MEETING 13 SEPTEMBER 2005

**MINUTES FOR 13 SEPTEMBER 2005 BOOTHBAY REGION WATER DISTRICT
BOARD OF TRUSTEES MEETING**

The Board of Trustees convened at 1345 hrs. In attendance: Trustee Pinkham (Chair), Trustee MacPhee (Vice Chair), Trustee McNelis (Clerk), Administrative Manager (AM) Bob Raudenbush and Manager Jon "Ziggy" Ziegra. Guest: None Absent: Trustee Carter, Trustee Curtis (Treasurer).

1. Trustee Pinkham called the meeting to order at 1345 hr.
2. The minutes of the 23 August 2005 meeting was approved with amendments.
Trustee McNelis motioned, Trustee MacPhee second, vote: unanimous
3. The board approved warrants 50, 51, 52 & 53
Trustee MacPhee motioned, Trustee McNelis second, vote: unanimous
4. The manager reported the Murray Hill Water Main Replacement project was complete. He did identify one small ditch line adjacent to the Five Gables Inn not functioning correctly and which would either be repaired by Whorff Inc. or by private contractor. Additionally the manager reported the final outstanding action was the planting of four plants at the Mann residence as per a previous easement agreement. The administrative manager (AM) presented Chairman Pinkham a revised Change Order #1 which was approximately \$14,000.00 less than previously thought. Trustee Pinkham signed the Change Order #1 and that was reported the final payment for the project.
5. The manager reported the board of the Boothbay Chamber of Commerce (COC) had asked to meet at the COC location in October prior to the electrical service being moved. They requested that a representative from Central Maine Power (CMP) be present. The manger related that this may be difficult but would inquire. The manager did state he would have the contractor present to listen to any concerns the COC may have.
6. The manager reported the Knickerbocker Lake Intake bid documents were completed and awaiting approval of the board to put out to bid. The manager suggested a 25 October 2005 bid opening. The board approved the project to gout to public bid in accordance to United States Department of Agriculture procedures. On a separate subject, the manager informed the board he and attorney Geoff Hole had met with Mr. And Mrs. Cozzi and discussed issues concerning the power use of lot 148A. Attorney Hole informed the district he was working to resolve the remaining issues between the district and the Cozzi's
Trustee McNelis motioned, Trustee MacPhee second, vote: unanimous

7. The manager reported he had attended a Board of Environmental Protection (BEP) meeting on 8 September 2005. A pre-hearing on sustainable water use rules was presented by the Maine Department of Environmental Protection (DEP). The manager reported the exemption, as presently proposed, to water utilities for minimum base flow from outlet streams for future water sources was being challenged by various environmental organizations. The manager reported, as chair of the Maine Water Utilities Association (MWUA) sustainable water use committee he would be hosting a meeting in Waterville to review the current draft of the proposed rules, ascertain what impact they would have on utilities and develop a strategy to use during the public comment period before the BEP in October and November. The board instructed the manager to keep them apprised of the status of this effort.
8. The manager reported the waste water mixer was still broken.
9. The manager reported he had referred a recent road opening denial taken out by the district for purpose of establishing a seasonal service for Mr. & Mrs. Roy Houde, Isle of Springs Road by the town of Boothbay to attorney Geoff Hole to ascertain any recourse to initiate the road opening. The manager reported with the boards consent he would appeal this decision at the next available selectman's meeting in accordance with town of Boothbay code.
10. The manager described the progress of several subdivisions currently under consideration by the district in the towns of Boothbay Harbor and Boothbay.

Dora Highlands – No change in status

High Ledge – No change in status

Weiner Subdivision – Inspection work was progressing, the old hydrant had been removed and a new Waterous “Pacer®” had been installed to district specifications. Thus far it was reported the inspection was favorable. The existing services were in process of being replaced and brought up to district standards.

Sunset Acres – Still awaiting cost estimate. The easement documents were with Attorney Chip Griffin and were being drawn up.

Boothbay Country Club – No change in status was reported concerning this subdivision.

St. Andrews Village Phase II – No change in status was reported concerning this project.

11. A request for reimbursement for water purchased through a two-inch meter going back two years was made in writing by Mr. George Whitten. The letter he sent asked to discuss it with the board. The manager was instructed by Trustee Pinkham to arrange an appearance with Mr. Whitten at a future trustee meeting.
12. An abatement request submitted by Ms. Christine Pothier, Account #0501320, for the sum of \$245.29 was denied by the board citing her request did not meet the requirement for financial hardship.

Trustee MacPhee motioned, Trustee McNelis second, vote: unanimous

13. The manager updated the board on the status of the Squirrel Island Water Main Replacement project. He informed the trustees on the possibility of tagging along with the sewer main project currently in design. If this was to be done it would mean adding approximately 0.24 miles of extra pipe but would put the main in a more protected cove, lessening the potential for winter damage. The manager asked Trustee Pinkham to contact the land owner and see if there would be any interest in letting the district move the shore-side main. Trustee Pinkham stated he would make contact.
14. The manager reported he and the Boothbay Harbor Sewer District Superintendent had met with the town manager of Boothbay and Selectmen Arthur Reed to discuss the possibility of installing sewer and water main north on Route 27. It was made clear to the town that all costs would be borne by the town but the districts would be happy to assist in any way necessary.
15. Trustee Pinkham instructed the manager to have the fields mowed.
16. The meeting was adjourned at 1451 hr.
Trustee McNelis motioned, Trustee MacPhee second, vote: unanimous

END OF MINUTES

Respectfully Submitted,
Jonathan E. Ziegra
Manager