

27 May 2003

MEMORANDUM

From: Manager

To: Board of Trustees

Subj: MINUTES FOR BOOTHBAY REGION WATER DISTRICT MEETING 13 MAY 2003

MINUTES FOR 13 MAY 2003 BOOTHBAY REGION WATER DISTRICT BOARD OF TRUSTEES MEETING

The Board of Trustees convened at 1400 hrs. In attendance: Trustee (Chair) Irving, Trustee (Vice Chair) McNelis, Trustee Curtis, Trustee Crawford, Trustee Pinkham, Administrative Manager Bob Raudenbush and Manager Jon "Ziggy" Ziegra. Guests: Mr. Richard Whitehouse, Boothbay; Mr. Pat Farrin, Farrin & Son Construction; Mr. Richard Bredeau, Chief Treatment Plant Operator.

1. Trustee Irving called the meeting to order at 1400 hr.
2. The minutes of the 22 April 2003 meeting were approved.
Trustee Curtis motioned, Trustee McNelis second, vote: unanimous
3. The Board approved warrants 24, 25, 26 & 27.
Trustee Curtis motioned, Trustee McNelis second, vote: unanimous
4. The Board elected Trustee Irving Chairman.
Trustee McNelis motioned, Trustee Curtis second, vote: unanimous
5. The Board elected Trustee Pinkham Vice Chairman.
Trustee McNelis motioned, Trustee Irving second, vote: unanimous
6. The Board elected Trustee Curtis Treasurer.
Trustee Crawford motioned, Trustee McNelis second, vote: unanimous
7. The Board elected Trustee Crawford Clerk
Trustee Curtis motioned, Trustee McNelis second, vote: unanimous
8. The Board recognized Mr. Pat Farrin. Mr. Farrin stated he was concerned with the relationship between him and the District. He stated he just wanted to be good neighbors. He asked the Board if any violations are noted at his construction site to just come and talk to him about them. The Manager reminded Mr. Farrin the District does not have the right to enter others property and discuss possible violations, that right is left to the town. Additionally, by order of the Board of Selectmen the District is to report violations to the Code Enforcement Officer first. Additionally, Mr. Farrin requested the use of an access road that will be purchased by the District. Trustee Irving stated that there would be deed restrictions prohibiting the use of the property for commercial purposes and that the use of the road would be a violation of the deed restriction.
9. The Manager reported the land acquisition was moving ahead. Attorney Griffin had the paperwork completed and was awaiting the survey from Terry Leighton. Mr. Gosselin had been kept up-to-date and no problems were anticipated.

10. The Manager presented a copy of the subdivision sketch for Leigh Davis. The sketch was to be on the agenda at the next Planning Board meeting.
11. The Chief Treatment Plant Operator reported on a meeting with the Non-Point Source Education for Municipal Officers (NEMO) meeting he had attended in Boothbay Harbor. He reported the training was very good and geared towards decision makers in local government. Trustee Irving expressed an interest of organizing a session with the Town of Boothbay.
12. The Administrative Manager (AM) provided the Board with a budget update. Revenues as expected had spiked due to seasonal billing. Expenses were reported to be approximately 4% over projection but it was the AM opinion that this was due to winter damage to seasonal lines and seasonal startup. Discussion shifted to the revised budget, which with no net change in expenditures was approved.
Trustee McNelis motioned, Trustee Curtis second, vote: unanimous
13. Trustee Curtis motioned to give the $\frac{3}{4}$ ton four wheel drive utility truck to be excessed by the District, to the Boothbay Fire Department to be converted to a brush fire truck. This motion was made after careful consideration of Fire Chief Spoffords April 22, 2003 request. The Truck would be presented to the Boothbay Fire Department after a new utility truck was secured.
Trustee Curtis motioned, Trustee McNelis second, vote: unanimous
14. The Manager reported he had met with Harris Golf Inc. and come to an understanding for the procurement of the property for the Kenniston Hill Standpipe. The Manager reported that he had to get the property appraisal updated and a deed written for the transfer.
15. The Fluoridation Addition was reported to be on track with a start date of 6 June 2003. The Manager reported he, the Distribution Foreman and Chief Treatment Plant Operator had met with T. Buck Corporation and Wright Pierce. All of the contracts were reported signed. Additionally, the Manager reported that he and Trustee McNelis had signed the loan documents with the First National Bank of Damariscotta.
16. The Manager reported that the contract amendment allowing CC-Net to operate on the Mt. Pisgah Standpipe through 30 June 2003 had been signed and was in the safe.
17. The Manager reported that the Department of Environmental Protection (DEP) had issued a draft permit for Knickerbocker Lake. A synopsis of the restrictions include continued monitoring and a total withdrawal limit of 51.5 MGY, with the option of more regular usage if environmental monitoring proves little or no impact. The Manager was not pleased with the restrictions but it was pointed out as a starting point.
18. Mr. Richard Whitehouse formally disputed a bill for the construction of valve boxes on his Ocean Point property, constructed by the District, because of his private landscaping activities. Mr. Whitehouse had already paid the bill but did not believe he was responsible for the entire bill. The Board concurred a credited Mr. Whitehouse's account \$349.96.
Trustee McNelis motioned, Trustee Crawford second, vote: unanimous
19. The Board entertained an abatement request for Oak Grove Condominiums. The Manager reported the condominium association was looking for 97% abatement for bills stemming from freezing problems during the winter. The Manager reported that there had been two

main breaks at this condominium during the winter of 2002/2003, one being metered and one not. Trustee McNelis motioned to deny the request.

Trustee McNelis motioned, Trustee Curtis second, vote: unanimous

20. Gardiner Savings Bank requested a meter downsize for shops in the Small Mall. The Manager concurred with the request. The request was approved.
Trustee Curtis motioned, Trustee McNelis second, vote: unanimous
21. The Board approved a meter downsize for Ms. Doris Petre due to a renovation in here home making it a single residential.
Trustee McNelis motioned, Trustee Curtis second, vote: unanimous
22. The Town of Boothbay Harbor requested the District provide the tap and meter set up for the Sherman Field Bathrooms free of charge. After some debate the Board approved this request with the stipulation the Town pay for water used.
Trustee Curtis motioned, Trustee McNelis second, vote: unanimous
23. Trustee Irving motioned

BE IT RESOLVED by the Board of Trustees of the Boothbay Region Water District as follows:

That the Boothbay Region Water District join with other participating municipal and quasi-municipal employers in a Multiple Employer Welfare Arrangement for the provision of employee health benefits, as authorized by 24-A M.R.S.A. § 6601 et seq., said Arrangement to be known as the “Maine Municipal Employees Trust” (Health Trust); and for that purpose and in consideration of the mutual covenants and agreements among the participating employers, to authorize the Manager to enter into a Participation Agreement on behalf of the Boothbay Region Water District and take whatever other actions may be necessary. The authority granted herein shall remain until revoked.

24. The Board instructed the Manager to patch the roadway adjacent to the Clifford residence to repair a poor patch job completed last year by a private contractor.
25. The Board went into Executive Session at 1520 hr.
26. The Board came out of Executive Session at 1525 and the meeting was adjourned at 1526 hr.

END OF MINUTES

Respectfully Submitted,

Jonathan E. Ziegler
Manager