

28 December 2005

MEMORANDUM

From: Manager

To: Board of Trustees

Subj: MINUTES FOR BOOTHBAY REGION WATER DISTRICT MEETING 13
DECEMBER 2005

**MINUTES FOR 13 DECEMBER 2005 BOOTHBAY REGION WATER DISTRICT BOARD
OF TRUSTEES MEETING**

The Board of Trustees convened at 1400 hrs. In attendance: Trustee Pinkham (Chair), Trustee MacPhee (Vice Chair), Trustee McNelis (Clerk), Trustee Curtis (Treasurer) a Administrative Manager (AM) Bob Raudenbush and Manager Jon "Ziggy" Ziegler. Guest: Mr. Jason Harris, JJR Associates, Mr. Jeff Preble P.E., Wright-Pierce Engineering, Board of Directors Signal Point Marina. Absent: Trustee Carter.

1. Trustee Pinkham called the meeting to order at 1400 hr.
2. The minutes of the 22 November 2005 meeting was approved.
Trustee Curtis motioned, Trustee McNelis second, vote: unanimous
3. The board approved warrants 69, 70, 71 & 72
Trustee McNelis motioned, Trustee Curtis second, vote: unanimous
4. Trustee Pinkham recognized Mr. Harris who petitioned the board to proceed on the installation of a two new main extensions to service residential development along the Boothbay Country Club. The extensions will service twenty-one new housing starts in the approved subdivision. The board of trustees supported this concept of smart development and approved the motion to proceed with construction of the new public water mains with the condition JJR Associates purchase a new fusing machine to support the 4" polyethylene sanitary loop as proposed and that all easements are in place at the time of approval.
Trustee Curtis motioned, Trustee McNelis second, vote: unanimous
5. The board listened to an abatement request put forth by attorney Thomas berry on behalf of the Signal Point Marina & Signal Point Home Owners Association concerning for the sum of \$7,735.42 for a bill resulting in a waterline break at the marina in September 2005. Trustee McNelis abstained from discussion and action on this issue for possible conflict of interest considerations. The board carefully considered the information but did not believe the abatement request met the requirement of hardship as defined by the board. The board rejected the request for abatement but approved a motion to allow the overage be paid over five year's interest free.
Trustee Curtis motioned, Trustee MacPhee second, vote: 3-0, Trustee McNelis abstained

6. The board recognized Mr. Jeff Preble, Wright-Pierce Engineering, who discussed the situation concerning the Knickerbocker Lake Intake project. The topic of the cost overrun was discussed at great length. There was much discussion concerning the cost relationships of a prefabricated building versus a “stick built” building. There was some confusion on the cost benefit of either and this concept was discussed at great length. Trustee Curtis asked Mr. Preble if the “stick built” intake structure was designed to withstand a Class III hurricane. Mr. Preble did not have an answer for this question and stated he would refer it to the structural engineering branch of Wright-Pierce. After more discussion the board approved the construction of a “stick-built” structure and instructed Mr. Preble to ascertain the feasibility of upgrading the previously bid building to one that could withstand a Category III hurricane.

Trustee McNelis motioned, Trustee MacPhee second, vote: unanimous

- a. The manager went on to report that Central Maine Power (CMP) had completed their estimate and that it was substantially under budget, approximately a total of \$75,000.00, for installing the necessary three-phase power to the intake location.
 - b. The manager reported the town of Wolfeboro, New Hampshire had shown interest in purchasing the mobile generator for \$10,000.00 to power the town’s sewer system in the event of an emergency.
 - c. The manager reported Mr. Bruce Berger, P.E. Wright-Pierce committed to completing any future engineering work for installing the deleted generator pro-bono.
7. The manager reported he and Mr. Preble had been in contact with S.E. MacMillan concerning closing out the account for the East Boothbay Interconnection project. The manager reported he was negotiating a sum of money to correct the deficiency with Rt. 27 and the Brewer property. It was reported that the property pin for the Hyson property had been contracted to Lieghton and Associates by MacMillan. The board approved the motion to get whatever retainage to complete repairs and cut MacMillan loose.

Trustee Curtis motioned, Trustee McNelis second, vote: unanimous

8. The manager reported the district had solicited Mr. Pat Farrin to provide a cost estimate as for opening Green Landing Road as required by the town of Boothbay for comparison to their directional boring estimate. Once in-hand the district will provide the information to the town manager.
9. The administrative manager (AM) reported the district had received the 319 Grant reimbursement for the soil stabilization project completed on the north end of Adams Pond Road from the Knox-Lincoln Soil and Water Conservation District. All told the hard cash outlay for the district, for all of the work performed was approximately \$200.00. The AM credited the work of Richard Bredeau for being the catalyst for securing the grant.

10. The manager reported the Squirrel Island water main replacement was on track. The proposed date for moving the main across the channel was 3 January 2006. The manager went on to say all of the weights and fasteners had been obtained and the pipe was ordered and to be delivered to the Spruce Point Inn for assembly. The manger then informed the board that he would be renting the AM's "Grizzly" for the crew to move the sections of pipe. The manager concluded by stating his appreciation for Joe Pallillo and Angelo DeGullian for allowing the district to complete assembly of the water main on the Spruce Point Inn property.
11. The manger reported he had been somewhat surprised at the news the United States Environmental Protection Agency (EPA) was considering federalizing sustainable water use in Maine. The manager reported this was a very bad thing if it comes to pass because it would give water allocation responsibility to the federal government for fifteen water districts in the state, Boothbay being one of them. The board asked the manager to keep them informed as the situation changed.
12. The manager described the progress of several subdivisions currently under consideration by the district in the towns of Boothbay Harbor and Boothbay.

Dora Highlands – No change in status

Sunset Acres – The manger reported the developer was renegotiating with the prime contractor over ledge quantity price, so main installation was on-hold. The Inn was reported being demolished.

High Ledge - The project was reported to be moving along painfully slow and the installation was reported barely to specification.

Boothbay Country Club – It was reported this project was close to start. The final approval by DEP was close at hand, at which at that time JJR Associates would contract with the district to install water.

13. The board approved Christmas Bonus for the crew with the stipulation that Teamsters Local #315 understand that this action does not, nor be construed as a past practice. It was iterated that this action was purely at the discretion of the board for appreciation of a job well done.
Trustee MacPhee motioned, Trustee McNelis second, vote: unanimous
14. The meeting was adjourned at 1537hr.
Trustee Curtis motioned, Trustee McNelis second, vote: unanimous

END OF MINUTES

Respectfully Submitted,
Jonathan E. Ziegra
Manager