

25 August 2009

MEMORANDUM

From: Manager  
To: Board of Trustees

Subj: **MANAGER REPORT AND MINUTES FOR THE TRUSTEE MEETING 11  
AUGUST 2009**

The Board of Trustees convened at 1900 hrs. In attendance: Trustee Pinkham (Chair), Trustee MacPhee, (Vice Chair), Trustee Curtis (Treasurer), Trustee Carter (Clerk), Trustee Marston, Jon Ziegler, Manager, Bob Raudenbush, Administrative Manager (AM). Guest: Mr. Don MacPherson, Assistant Code Enforcement Officer, Boothbay; Ms. Sue Mello, Boothbay Register; Mr. Dennis Brown, Knickerbocker Lake Association (KLA); Mr. Andy Cozzi, KLA; Mr. Brian McDonald, Boothbay. Absent: None.

1. The minutes of the 28 July 2009 trustees meeting were approved.  
*Trustee Curtis motioned, Trustee Marston second, vote: unanimous*
2. Warrants 44, 45, & 46 were approved.  
*Trustee Marston motioned, Trustee MacPhee second, vote: unanimous*
3. Trustee Pinkham recognized Mr. MacPherson who provided the board with an overview of his efforts within the watersheds of Adams Pond and Knickerbocker Lake for the month of July. There was little activity as far as new construction was concerned and all appeared to be in good shape. Mr. MacPherson went on to describe his interaction with Ms. Mello concerning the upcoming SWAP inspections and a public meeting tentatively scheduled for 12 August 2009. The manager asked if there was any movement on investigating the unpermitted outfalls on Knickerbocker Lake. Mr. MacPherson responded that this effort was in progress.
4. The board examined the draft report prepared by the manager concerning Mr. McDonald's suggestion of the *Three Dams Project* for the Knickerbocker Lake, Campbell Creek and West Harbor Pond water system. The board tabled further discussion of this matter until the 25 August 2009 meeting.  
*Trustee Curtis motioned, Trustee Carter second, vote: unanimous*
5. The manger reported to the status of the East Boothbay Water Main Replacement project. Since the 28 July 2009 the ledge borings for the project were completed. Ledge on Beath Road was as anticipated, Back Narrows was less than anticipated, Bradley Road as expected, Meadow Cove Road as expected, School Street more than expected and Ocean Point road much more than expected especially on the southern end. On 30 July 2009 the manager met in Augusta with representatives of from the Maine Department of Transportation (DOT) concerning paving. The purpose of the meeting was to discuss the 5/8" overlay for Route 96 scheduled for fall 2009. It was reported that DOT's position was to pave this fall and let the district trench patch all laterals. The manager reported he told DOT that in the district's opinion this was a very poor idea and something else should be worked out. The manager asked the DOT the money dedicated to paving Route 96 could be put in escrow and would DOT let the district overlay the end of the project. The manager reported that the DOT was

very receptive to this idea and he informed the board that John Devin, DOT was the government official in charge. The board concluded that by DOT putting funds into escrow Route 96 would be in outstanding shape for next tourist season.

6. The manager provided the board with a cost estimate for \$57,098.12 for the Adams Pond Dam prepared by Barry Concrete and Reny Construction. The manager went on to explain that this cost was still over estimate but is approximately \$20,000.00 less than the previous rejected bid amount. The manager confirmed with the board that he had already been given authority to move forward with this project but he wanted them to know what was proposed and the cost associated with the rehabilitation project.
7. The AM stated that revenues and expenses are within budget parameters.
8. The AM had nothing new to report concerning the GIS effort.
9. The AM informed the board that nearly all of the crew had completed the required air purifying respirator (APR) training and testing and that the crew had all completed training on the district's safety policy.
10. The manager informed the board that the biological testing for the Montgomery Road/Route 96 project was completed and reported clean. The existing three services were tied in and reported functioning. Paving was in process. The manager reported the district had installed the trench binder course with the town of Boothbay Harbor dictating the road is overlaid. The manager explained that he had refused without town financial participation due to the age and condition of the road. As a result the Public Works Director assured the district that the district we will pay no more than \$5,500.00 for its contribution for the overlay.
11. The manager provided the board with an update concerning treatment plant operations. The status of the following was discussed:
  - a. Treatment Plant Operational Problems – The water treatability situation remains poor. The source water quality had yet to rebound making for poor clarifier runs requiring more waste water and subsequent disposal. The low pH is causing problems with coagulation and pH regulation.
  - b. Sodium Hypochlorite – All of the equipment is on-hand and the operators were installing the equipment.
  - c. LT2 Monitoring – Last colony count was a 2.
  - d. Source Water Monitoring - The monitoring continues.
12. The manager reported the distribution staff was now back to normal operations.
13. The manager had no new news concerning the status of the Knickerkane Bridge project.
14. The manager informed the board that he had included a \$1,100.00 request is on the present warrant to complete the Maine Department of Labor citation. The matter was now closed.
15. The meeting was adjourned at 1937 hr.  
*Trustee Marston motioned, Trustee MacPhee second, vote: unanimous*

END OF MINUTES

Respectfully Submitted,

Jonathan E. Ziegra  
Manager